

Board Leadership Workshops

**K-state Research and Extension is conducting a series of Board Leadership workshops across the state in 2018 on February 6, 13, 20 and 27.**

**Designed to provide basic training for members of community based boards the series will be hosted by local Extension Offices across the state. Site locations in the Meadowlark Extension District will be the Glacial Hills Business Center in Sabetha and the lower level meeting room at the Jackson County Courthouse in Holton.**

**2018 series dates and topics include:**

**February 6: Conducting Effective Meetings and Roles and Responsibilities of Board Members • Basics of parliamentary procedure • Strategies to make meetings more productive**

**February 13: Understanding Fellow Board Members and Conflict Management • Explore how personalities and generational differences affect the decision-making process • Learn how to manage conflict in a way that is productive, not destructive to the board**

**February 20: Fundraising, Fund Management, Legalities and Ethics • Explore board options for raising and managing money • Understanding such things as articles of incorporation, bylaws and policies**

**February 27: Strategic Planning • Learn about establishing a common mission and vision for the board and how to plan priorities for the future**

**Other details and how to participate! All sessions will be conducted from 11:00 a.m. to 1:00 p.m. each week. Workshop participants will meet at host sites throughout the state to take part in this web based instruction and locally facilitated discussion. Site location for the series is dependent on enrollment and interest. One registration holds a seat for all four sessions and can be rotated by participants. Registration is required by Friday January 5, 2018 and will include refreshments and reference handouts. Contact David Key at the Meadowlark Extension District Office in Seneca at 785-336-2184 or [dkey@ksu.edu](mailto:dkey@ksu.edu). Interested participants can also view this link for more information:**

**<http://www.ksre.k-state.edu/community/civic-engagement/Board%20Leadership%20Flyer%20generic2018.pdf>**